teamzPass

FREE GUIDE · 4 PAGES

Is your building wallet-ready?

A practical checklist for building owners, facility and IT teams, and the installers who look after their doors

1. Map your doors

Work through this checklist door by door. By the end you will know which readers can take wallet passes, what stays in place, and which way to start.

Door by door

- [ ] List every door and gate that has a reader today
- [ ] Note the reader model at each one (a photo of the label helps)
- [ ] Mark the doors that matter most: main entrance, server room, stores
- [ ] Note who uses each door: staff, visitors, contractors
- [ ] Count the people who will need a credential
- [ ] List every building if you run more than one site

Tip: one spreadsheet row per door is enough. Location, reader model, who uses it.

Running several buildings? One teamzPass account covers many sites.

Your door list

DOOR / SITE	READER MODEL	WHO USES IT	A OR B

2. Readers: configured or replaced?

Every reader on your list falls into one of two groups. Sorting them early saves guesswork later.

Group A: The reader already supports wallet passes

- It is configured to read teamzPass credentials.

Group B: The reader does not support wallet passes

- It is replaced with a wallet-ready reader from teamzPass (Credentials + readers).

Sort your list

- [ ] Mark each door A (configure) or B (replace)
- [ ] Not sure about a model? Leave it open and we check it with you
- [ ] Expect a mix: configured and new readers can run on the same site
- [ ] Keep cards, fobs or PIN at any door that still needs them
- [ ] Doors where lending must be impossible: consider fingerprint or face

What stays: your door controllers and your access control management system. Doors, zones and schedules stay managed where you manage them today (unless you choose the Complete solution for a new building or a full replacement).

We go through your door list and reader models with you before anything is bought.

Models to check with us

3. The 4 ways to buy

teamzPass sells four separate products. Each one is quoted on a short call.

01

Credentials only

Issue wallet credentials in the teamzPass platform or by API. Copy each credential's code into your existing access control system, much like adding a card number. Readers that already support wallet passes are configured to read teamzPass credentials.

Fits when: You run an access control system and want people to tap a phone or watch instead of a card.

02

Visitor management platform

Visitors get wallet passes, with a complete visitor management interface: invite, approve, check in and check out, passes limited to the right doors and hours, host notified on arrival.

Fits when: Your reception wants guests and contractors to arrive with a pass already on the phone.

03

Credentials + readers

Everything in Credentials only, plus wallet-ready readers from teamzPass for those doors, with a door survey and reader installation plan. You keep managing doors in your current system.

Fits when: Some or all of your readers do not support wallet passes.

04

Complete solution

Door access terminal (the brain of the door), wallet-ready readers and teamzPass cloud door access management: zones, schedules, audit trail, many sites in one account. Controllers keep deciding offline when the connection drops. Visitor management included.

Fits when: A new building, or replacing an old access control system completely.

Which one fits?

- [ ] All readers in group A? Start with Credentials only
- [ ] Some readers in group B? Look at Credentials + readers
- [ ] Visitors and contractors every day? Add the Visitor management platform
- [ ] New building or full replacement? Look at the Complete solution

You can start with one product and add the others later.

4. People, visitors and next steps

Every pass is issued remotely, so the last part of the checklist is about people, not plastic.

People and visitors

- [ ] Decide where badges are issued: in the teamzPass platform, or by API from your HR system, visitor tool or own app
- [ ] Connect your directory (Azure AD, Google Workspace, Okta or SAML 2.0) so joiners and leavers flow in
- [ ] Agree who revokes access when someone leaves: one revoke ends access everywhere at once
- [ ] Decide who can invite visitors, and to which doors and hours

1. **Building owners, facility and IT teams**
   A 30-minute call with our team about your doors, readers and people. We come back with a quote and a rollout plan.

2. **Installers and integrators**
   Installers and integrators: resell all 4 products, with a monthly subscription behind every live credential. Try them in a free partner sandbox and pay only when credentials go live.

Book a 30-minute call

Bring your door list from page 1. We come back with a quote and a rollout plan.

teamzpass.com/book-call

See it in 75 seconds: youtu.be/t3HEnjrxx_s - a badge in the phone wallet, from issue to tap.

Questions for the call